

How to use VoiceThread

- Getting Started
 - Go to <http://voicethread.com/>
 - Click on “Sign in or Register” on the top right of page
 - Click on “Register” at the bottom of the pop-up window
 - Enter your name, email address, and password
 - Click the “Register” button to finish registration
 - If you are registered, click on “Sign In” to access your account

- Creating a new VoiceThread Presentation
 - Click on “Create” in the top left of your homepage
 - Click “Upload” on the left side of page to add images, documents, videos, etc.
 - You can upload media from your computer sources, from a URL, or from websites like Facebook and Flickr
 - You can also use your webcam to record yourself
 - Select the media you would like to upload
 - Click “Import” to the media to your presentation
 - Click and drag your media to order your presentation
 - Click “Comment” on the left side of page
 - Use the arrows to select the media you would like to comment on
 - Click “comment” at the bottom of your media
 - Click on the type of comment you would like to leave.
 - Types of comments include audio, video, text, audio file, and telephone
 - Text comments:
 - Type your comment in the text box that appears
 - Save your comment
 - Video comments:
 - Click “allow” in the pop-up box to allow VoiceThread to use your microphone and webcam.
 - Record your comment.

- Use the drawing pencil that appears to draw on your media while you comment
 - Click “Stop” to stop recording and save your comment.
- Audio comments:
 - Click “allow” in the pop-up box to allow VoiceThread to use your microphone.
 - Record your comment.
 - Use the drawing pencil that appears to draw on your media while you comment
 - Click “Stop” to stop recording and save your comment.
- Audio file comments:
 - This feature is for an upgraded version of VoiceThread
- Telephone Comments:
 - Enter your phone number
 - VoiceThread will call your telephone
 - Record your comment and hang up
- After you save your comment, your user image will appear on the side of your media
- Click on this user image to review your comment
- Click “Share” on the left side of page
- Share your VoiceThread by:
 - Getting a link to send in an email or post on a website
 - Selecting groups or contacts you have with VoiceThread
 - Copying the embed code on a website by clicking the “Embed” button at the bottom of page